



## Parents Bill of Rights for Data Privacy and Security

Pursuant to Education Law section 2-d, NYSARC AHRC NYC Education Department is now required to publish, on their websites, a parents bill of rights for data privacy and security and to include such information with every contract a school district enters into with a third party contractor where the third party contractor receives student data or teacher or principal data. The following is NYSARC AHRC NYC Education Department's bill of rights for data privacy and security:

1. A student's personally identifiable information (PII) cannot be sold or released by the NYSARC AHRC NYC for any commercial or marketing purposes.
2. Parents have the right to inspect and review the complete contents of their child's education record including any student data stored or maintained by NYSARC AHRC NYC. This right of inspection is consistent with the requirements of the Family Educational Rights and Privacy Act (FERPA). In addition to the right of inspection of the educational record, Education Law §2-d provides a specific right for parents to inspect or receive copies of any data in the student's educational record. The New York State Department of Education (NYSED) will develop policies and procedures pertaining to this right.
3. State and federal laws protect the confidentiality of PII, and safeguards associated with industry standards and best practices, including, but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
4. A complete list of all student data elements collected by the State is available for public review at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or you may obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to file complaints with the NYSARC AHRC NYC about possible privacy breaches of student data by the Department's third party contractors or their employees, officers, or assignees, or with NYSED. Complaints regarding student data breaches should be directed to Sandra Moody, Vice President Corporate Compliance/Chief Compliance Officer/Privacy Officer Phone: 212-780-2559 email: [Sandra.Moody@ahrcnyc.org](mailto:Sandra.Moody@ahrcnyc.org)

Complaints to NYSED should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany NY 12234, email to [CPO@mail.nysed.gov](mailto:CPO@mail.nysed.gov). The complaint process is under development and will be established through regulations to be proposed by NYSED's Chief Privacy Officer, who has not yet been appointed.